



வார்டீக கார்டீச சாடன வார்டீல
ஆண்டிற்கானசெயற்திறன் அறிக்கை
ANNUAL PERFORMANCE REPORT
2025

ஓடீ கைமசாரீசீ சனரால் டெசார்டீமென்டீல
காணி ஆணையாளர் நாயகத்தீன் திணைக்களம்
Land Commissioner General's Department

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Chapter 01

Institutional Profile

1.1 Introduction

This Department carries out a wide range of functions related to the disposal and management of State lands under the Land Development Ordinance, the State Lands Ordinance, the Land Grants (Special Provisions) Act, and the State Lands (Recovery of Possession) Act; these duties encompass conducting Land Kachcheris, providing land for residential and agricultural purposes to low-income individuals through the issuance of permits and grants, and facilitating long-term leases or free grants to high-income individuals and various organizations for agricultural and commercial purposes, while also managing all official administrative responsibilities pertaining to the systematic alienation of State Lands.

1.2 Vision of the Department

"Creating a freehold land owning society whilst being the leading stakeholder in State Land management"

1.2.1 Mission of the Department

"Management of State Land at a well-coordinated level adhering to the National Policy and ensuring optimum utilization of State Land to gain sustainable development while confirming the freehold ownership of land."

1.2.2 Objectives and Strategies of Department

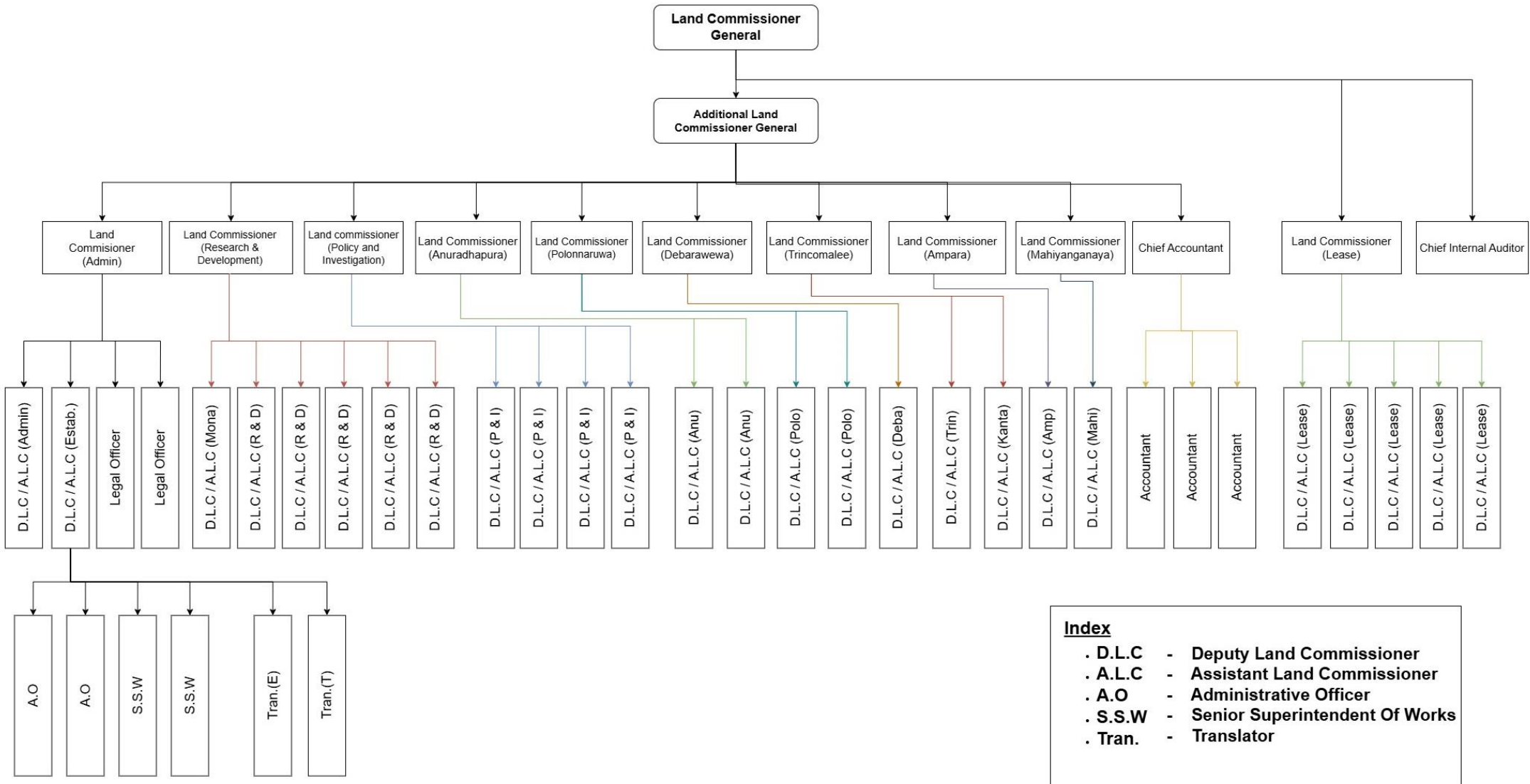
Objectives	Strategies
1. Strengthen land tenure for landless communities.	<ul style="list-style-type: none"> i. Confirm the ownership of Lands ii. Management of information related to State Lands
2. Expand investment opportunities	<ul style="list-style-type: none"> i. Utilization of State Lands to broaden investment opportunities
3. Optimal utilization of State Land	<ul style="list-style-type: none"> i. Development of State Lands to their maximum potential ii. Ensure the protection of State Lands
4. Optimal management of resources belonging to the Department	<ul style="list-style-type: none"> i. Develop the human resources ii. Use physical resources productively ii. Proper management of financial resources
5. Contribute to the growth of state revenue	<ul style="list-style-type: none"> i. Identify and estimate land based revenue ii. Collect land revenue regularly and efficiently ii. Take legal steps to recover outstanding revenue

1.3 Role of Land Commissioner General's Department in Land Administration

The Land Commissioner General's Department performs a pivotal role in the alienation of State Lands, being the pioneer in State Land management.

1. Management of inter provincial irrigation and land development projects
2. Distribute lands and issue Grants for lands distributed under the Land Development Ordinance
3. Distribute lands under the State Lands Ordinance by
 - Issuing long term lease permits for residential, agricultural, industrial and commercial purposes
 - Issuing Special and Free Grants
 - Issuing temporality deeds (Pooja Bhoomi deeds) for temples
 - Issuing Tsunami Grants
 - Releasing, leasing and vesting lands required for Government Departments, Tri Forces and Local Government Institutions
 - Issuing vesting orders for Urban Development Authority / Housing Development Authority
4. Distribute lands and issue instruments of disposition under the Land Grants (Special Provisions) Act
5. Protect State Lands and reservations under the State Lands (Recovery of Possession) Act
6. Provide necessary instructions and guidelines to Provincial Land Commissioners and Divisional Secretaries on the administration of State Lands outside the scope of inter provincial and land development projects
7. Manage information on State Lands
8. Manage the recovery of lease on State Lands to strengthen the state lease revenue
9. Settle land disputes
10. Develop the human resource

Land Commissioner General's Department – Organizational Chart



Index

- . D.L.C - Deputy Land Commissioner
- . A.L.C - Assistant Land Commissioner
- . A.O - Administrative Officer
- . S.S.W - Senior Superintendent Of Works
- . Tran. - Translator

1.5 Regional Offices of the Department

Land related duties pertaining to this department are performed with 06 Land Commissioner's offices and 02 Assistant Land Commissioner's offices established under inter provincial irrigation schemes.

Details of the offices under the purview of Land Commissioner General's Department are given below.

1. Land Commissioner (Inter Provincial) - Land Commissioner (Inter Provincial)'s Office - Anuradhapura
2. Land Commissioner (Inter Provincial) - Land Commissioner (Inter Provincial)'s Office - Polonnaruwa
3. Land Commissioner (Inter Provincial) - Land Commissioner (Inter Provincial)'s Office - Ampara
4. Land Commissioner (Inter Provincial) - Land Commissioner (Inter Provincial)'s Office - Trincomalee
5. Land Commissioner (Inter Provincial) - Land Commissioner (Inter Provincial)'s Office - Debaravewa
6. Land Commissioner (Inter Provincial) - Land Commissioner (Inter Provincial)'s Office - Mahiyanganaya
7. Assistant Land Commissioner – Assistant Land Commissioner's Office - Kantale
8. Assistant Land Commissioner – Assistant Land Commissioner's Office – Monaragala

1.5.1 Main Divisions of the Department

The land divisions of the Land Commissioner General's Department, which were Land I, Land II, and Land III, were restructured in August 2023. Accordingly, there are six divisions in the Head Office of the Land Commissioner General's Department, namely Lease, Research and Development, Policy and Investigations, Administration Division, Accounts Division, and Internal Audit Division. The Land Commissioners serve as the heads of three land divisions and the administration division, with the Chief Accountant being the head of the Accounts Division and the Chief Internal Auditor being the head of the Internal Audit Division.

Chapter 02 Progress and the Future Outlook

2.1 Progress

No	Activity	Target	Overall Progress	Overall Progress (%)	
1	Under Land Development Ordinance				
i	Preparation of Permits (Inter Provincial)	Farmer Class	5500	2392	43.49
		Purchase price	1150	492	42.78
	Preparation of Permits (Provincial Council)	Farmer Class	24450	14989	61.30
		Purchase price	3500	2021	57.74
ii	Preparation of Grants under the Land Development Ordinance				
iii	Follow-up activities of Grants (nomination of successor, confirmation of original ownership, disposition of grants, mortgage, mitigation of conditions)	2000	1221	61.05	
iv	Preparation of Middle Class Grants	100	99	99.00	
2	Under State Lands Ordinance				
i	Alienation of lands on lease basis	Preparation of lease recommendations	4000	3497	87.43
		Preparation of lease bonds	600	475	79.17
ii	Preparation of Free Grants	1000	1034	103.40	
iii	Release lands for government institutions	Vesting orders	150	59	39.33
		Release lands for departments	750	488	65.07
iv	Grants with absolute ownership	40000	1	0.0	
v	Vesting lands to UDA / NHDA (Grants)	50	25	50.00	
vi	Preparation of Pooja Bhoomi Grants (Buddhist temples)	50	27	54.00	
vi	Preparation of Tsunami Grants	100	758	758.00	
3	Under Land Grants (Special Provisions) Act				
i	Preparation of Instruments of Disposition	75	86	114.67	
4	Conduct Mobile Service programs	20	74	370.00	
5	Conduct Land Kachcheri	150	311	207.33	
6	Advise and resolve land issues	15000	15072	100.48	
7	Training programs	34	46	135.29	
8	Enter data into State Lands Information Management system	70000	35070	50.10	

2.2 Special Programs

2.2.1 Implementation of the State Land Information Management System (e-Slims)

The State Land Information and Management System (e-Slims) was introduced with the aim of maintaining the management and administration of state-owned lands with high efficiency through the digitalization of the public service. Through this system, the alienation of rights to state lands is carried out with enhanced efficiency and transparency.

To facilitate this essential public service, the e-Slims system has been established as the primary digital operating platform under the Land Commissioner General's Department. This online system integrates all key stakeholders involved in the alienation of state lands, including all Divisional Secretariats, Inter-Provincial Land Commissioner's Offices, Provincial Land Commissioner's Offices, the Presidential Secretariat, the Ministry of Lands, and the Survey Department, ensuring that all state land-related processes are conducted through a centralized digital framework.

Initiated in 2013 across 40 Divisional Secretariats in the Western Province, the program has achieved significant expansion. By the end of 2025, the system has been successfully integrated into all Divisional Secretariats island-wide, with the exception of areas under the Mahaweli Authority and those with no state-owned land. Consequently, all land-related official duties in these divisions are now processed through the e-Slims platform.

The disposition of state lands is carried out through the e-Slims system as follows;

- I. Issuance of permits under the Land Development Ordinance
- II. Issuance of grants under the Land Development Ordinance
- III. Issuance of middle class grants under the Land Development Ordinance
- IV. Preparation of free grants under the State Lands Ordinance
- V. Preparation of long term lease recommendations and lease bonds under the State Lands Ordinance
- VI. Allocation of lands to departments and local government institutions under the State Lands Ordinance
- VII. Issuance of annual permits under the State Lands Ordinance
- VIII. Conduct Land Kachcheris

Under the 'Urumaya' program, initiated by the previous administration to issue Freehold Grants under the State Lands Ordinance, approximately 22,000 applications were successfully processed through this system. Furthermore, the preparation of these Freehold Grants continues to be facilitated by the system under the new 'Himikama' program introduced by the current government.

Year	2023	2024	2025
Entering information to the data system as per the land documents. (No of documents)	24,492	15,955	12,866
Entering field information with tracings to the data system. (No of allotments)	19,178	70,102	31,255
1. Issuance of new Grants under the Land Development Ordinance	6,367	0	0
2. Issuance of free grants under the State Lands Ordinance	0	22,432	73
Number of Permits	722	917	1,035
Preparation of long term lease bonds	435	152	193

2.3 Future Goals

2.3.1. Other goals to be achieved in the year 2026 are mentioned below.

No.	Activities	Target	
1	Execution of land matters under the State Lands Ordinance		
1.1	Preparation of lease recommendations	4000	
1.2	Revision of lease recommendations	600	
1.3	Access to Possession	1500	
1.4	Preparation of grants	800	
1.5	Preparation of lease bonds	600	
1.6	Lease revenue collection		
1.6.1	Current year's lease		
1.6.2	Lease in arrears		
2	Alienation of Land for Farming Communities, Low-Income Groups, and Entrepreneurs		
2.1	Issuance of permits for the landless under the Land Development Ordinance - Inter Provincial	Farmer class	3300
		Purchase price	680
	Preparation of Permits - Provincial Council	Farmer class	15000
		Purchase price	2000
	Total	20980	
2.2	Preparation of Middle Class Grants	100	
2.3	Grants with absolute ownership	10000	
3	Disposition of lands to government / semi-government / religious institutions / societies and other institutions		
3.1	Release lands for government institutions - vesting orders	150	
3.2	Release lands for government institutions - for departments	750	
3.3	Preparation of Pooja Bhoomi Grants	50	
3.4	Vesting lands to UDA / NHDA (Grants)	50	
3.5	Preparation of Tsunami Grants	1500	
3.6	Preparation of Instruments of Disposition	75	
4	Conduct Mobile Service programs	170	
5	Conduct Land Kachcheri	300	
6	Provide advice and solutions for all the issues submitted		
7	Training programs	25	
8	Matters pertaining to State Lands Information Management System		
8.1	Training programs	30	
8.2	Data entry	50000	

8.3	Software development and other	
9	Digitization of Land Records through Document Scanning	50000
10	Rehabilitation and Improvement of Capital Assets	
11	Acquisition of Fixed Assets	

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Head of the Department

Name : Chandana Ranaweera Arachchi

Designation : Land Commissioner General

Date : 25.02.2026

Chapter 03
Financial Performance of the Year
3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance
For the period ended 31st December 2025

Rs.

Budget 2024	Note	Actual 2025	Actual 2024	
-	Revenue Receipts			
-	Income tax	1		} ACA-1
-	Taxes on domestic goods and services	2		
-	Taxes on international trade	3		
200,000,000	Non tax revenue and other	272,469,434	148,383,339	
<u>200,000,000</u>	Total Revenue Receipts (A)	<u>272,469,434</u>	<u>148,383,339</u>	
-	Non Revenue Receipts			
-	Treasury Imprests	408,090,000	427,724,000	ACA-3
-	Deposits	51,978,097	13,294,493	ACA-4
26,000,000	Advance Accounts	26,761,280	24,605,452	ACA-5/5(A)/5(B)
	Other main ledger account receipts		-	
<u>26,000,000</u>	Total Non Revenue Receipts (B)	<u>486,829,377</u>	<u>465,623,945</u>	
<u>226,000,000</u>	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	<u>759,298,811</u>	<u>614,007,284</u>	
-	Remittances to the Treasury (D)	284,117,304	162,705,229	
<u>226,000,000</u>	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	<u>475,181,507</u>	<u>451,302,055</u>	
	Less : Expenditure			

	Recurrent Expenditure				
536,500,000	Wages, Salaries & Other Employment Benefits	5	528,396,143	461,701,594	} ACA-2(ii)
165,350,230	Other Goods & Services	6	119,890,485	119,744,480	
2,000,000	Subsidies, Grants & Transfers	7	1,359,160	1,511,779	
-	Interest Payments	8	-	-	
2,149,770	Other Recurrent Expenditure	9	1,428,175	530,350	
706,000,000	Total Recurrent Expenditure (D)		651,073,963	583,488,203	
	Capital Expenditure				
25,500,000	Rehabilitation & Improvement of Capital Assets	10	24,190,387	21,487,111	} ACA-2(ii)
41,500,000	Acquisition of Capital Assets	11	23,913,939	10,738,307	
-	Capital Transfers	12	-	-	
-	Acquisition of Capital Assets	13	-	-	
3,000,000	Capacity Building	14	2,839,030	987,400	
-	Other Capital Expenditure	15	-	-	
70,000,000	Total Capital Expenditure (E)		50,943,356	33,212,818	
	Deposit Payments		61,623,316	53,924,816	ACA-4
	Advance Payments		30,752,015	30,275,530	ACA-5
-	Other Main Ledger Payments		-	-	
-	Main Ledger Expenditure (F)		92,375,331	84,200,346	
776,000,000	Total Expenditure G= (D+E+F)		794,392,650	700,901,367	
(550,000,000)	Balance as at 31st December J =(E-I)		(319,211,143)	(249,599,312)	
	Balance as per the Imprest Reconciliation Statement		(319,211,143)	(249,599,312)	ACA-7
	Imprest Balance as at 31 st December		-	-	ACA-3
			-	-	

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2025

	Note	Actual	
		2025 Rs.	2024 Rs.
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	2,538,501,593	2,354,662,055
<u>Financial Assets</u>			
Advance accounts	ACA-5/5(a)	66,405,302	62,414,567
Cash & cash equivalents	ACA-3		
Total Assets		2,604,906,895	2,417,076,622
<u>Net Assets / Equity</u>			
Net Worth to Treasury		65,743,459	52,107,505
Property, Plant & Equipment Reserve		2,538,501,593	2,354,662,055
Rent & Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	661,843	10,307,062
Imprest Balance	ACA-3		
Total Liabilities		2,604,906,895	2,417,076,622

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 1 to 31 and Notes to accounts presented in pages from 32 to 41 form an integral part of these Financial Statements. The preparation of these financial statements is in compliance with Financial Regulations 150 and 151 and State Accounts Guideline No. 02/2025 dated 17.12.2025. We hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

We certify that an effective internal control system for financial management is in place within the institution as per the Section 38(1)(c) of National Audit Act No. 19 of 2018 and periodic reviews are conducted to monitor the efficiency of the internal control system, and necessary adjustments are made to ensure its continued effectiveness.

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Chief Accounting Officer
D.B. Wickramasinghe
Secretary, Ministry of Agriculture,
Livestock, Land and Irrigation
11.03.2026

.....
Accounting Officer
Chandana Ranaweera Arachchi
Land Commissioner General
25.02.2026

.....
Chief Accountant
P.D.R. Kavinda
25.02.2026

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows For the Period ended 31st December 2025

	Actual	
	2025 Rs.	2024 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	272,473,909	149,239,817
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue collected for Other Heads	33,062,493	74,299,519
Imprest Received	408,090,000	427,724,000
Advance recovered	17,684,774	16,305,195
Deposits Received	51,978,097	13,294,493
Total Cash generated from Operations (a)	783,289,273	680,863,024
<u>Less : Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	375,568,181	338,121,853
Subsidies & Transfer Payments	888,131	939,660
Expenditure on Other Heads	5,022,599	78,894,487
Imprest Settlement to Treasury	284,117,304	162,705,229
Advance Payments	21,232,455	20,572,047
Deposit Payments	61,623,316	53,928,816
Total Cash disbursed for Operations (b)	748,451,989	655,158,092
NET CASH FLOW FROM OPERATING ACTIVITIES (c)=(a)-(b)	(34,837,287)	(25,704,932)
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from on Lending	-	-
Total cash generated from Investing Activities (d)	-	-
<u>Less : Cash disbursed for:</u>		
Capital Expenditure	34,837,287	25,704,932

Total Cash disbursed for Investing Activities (e)	34,837,287	25,704,932
NET CASH FLOWS FROM INVESTING ACTIVITIES (F)=(d)-(e)	(34,837,287)	(25,704,932)
NET CASH FLOWS FROM OPERATING & INVESTING ACTIVITIES (g)=(c) + (f)	-	-
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (h)	-	-
<u>Less: Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total cash disbursed for Financing Activities (i)	-	-
NET CASH FLOWS FROM FINANCING ACTIVITIES (J)=(h)-(i)	-	-
Net Movement in Cash (k) = (g) +(j)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Revenue Collected	
		Original 2024	Final	Amount (Rs.)	As a % of Final Revenue Estimate
2002.01.03	Lands and other lease rentals	156,000,000	200,000,000	272,469,434	136.23%

3.5 Performance of the Utilization of Allocated Provisions

Rs. ,000

Type of Provision	Allocated Provisions		Actual Expenditure	Utilized provisions as a % of final provision
	Original	Final		
Recurrent	706,000,000	706,000,000	651,073,963	92.22%
Capital	70,000,000	70,000,000	50,943,356	72.78%

3.6 In terms of F.R.208 provisions granted to this Department / District Secretariat / Provincial Council as an agent of the other Ministries/ Departments

Serial No.	Ministry/Department/ District Secretariat from where the provisions received	Purpose of the provision	Provision	Actual Expenditure	Utilized provisions as a % of final provision
1	Ministry of Lands	Fire Fighting service	63,375.83	63,375.83	100%
		Elevator	236,522.34	236,522.34	100%
		Fuel for the generator	36,841.00	36,841.00	100%
		Generator – First service			
		PABX internal telephone system			
		Bimsaviya	870,833.04	825,043.24	94.74%
		Central A/C system service	709,592.14	709,592.14	100%
		Generator service	188,800.00	188,800.00	100%
2	Land Title Settlement Department	Central A/C system service	709,592.14	709,592.14	100%
		Internal telephone system			100%
		Elevator	236,522.34	236,522.34	100%
		Fire Fighting service	63,375.83	63,375.83	100%
		Generator service	188,800.00	188,800.00	100%
		Fuel for the generator	36,841.00	36,841.00	100%

3	Settlement of Pension Loan Balance	Settlement of outstanding balance due from retired officers from pension gratuity			
4	Department of Multipurpose Development Task Force	Payment of multipurpose allowances			

3.7 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2024	Balance as per financial Position Report as at 31.12.2025	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	1,062,978,345.90	1,176,423,145.00		
9152	Machinery	300,242,354.90	113,208,711.60		
9153	Lands	946,228,807.62	992,249,322.50		
9154	Intangible Assets	19,102,000.00	23,795,000.00		
9155	Biological Assets	-	-		
9160	Work in Progress	26,110,547,.18	35,778,413.59		
9180	Leased Assets	-	-		

3.8 Report of the Auditor General

The Report of the Auditor General (attached herewith as Annexure I) will be included when submitting to the Parliament.

Chapter 4

Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%- 89%	50%-74%
Preparation of 34600 permits under Land Development Ordinance			57.49
Preparation of 2000 grants under Land Development Ordinance			0.0
Issuance of 4000 land lease recommendations under State Lands Ordinance		87.43	
Issuance of 600 lease bonds under State Lands Ordinance		79.17	
Issuance of 1000 free grants	103.40		
Release of 750 lands for departments			65.07
Vesting 50 lands to UDA / NHDA			50.00
Issuance of 100 Tsunami grants	758.00		
Issuance of 50 Pooja Bhoomi grants			54.00
Preparation of 75 instruments of dispositions	114.67		
Conduct of 20 mobile services	370.00		
Conduct 150 Land Kachcheri	207.33		
Enter 70000 data to State Land Information Management System			50.10
Grants with absolute ownership			0.0
Advise and resolve land issues	100.48		

Chapter 5

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Identified respective Sustainable Development Goals

Goal	Target	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
(Sustainable Development Goal 1.4) Ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance by 2030	Preparation of Permits under the Land Development Ordinance			57.49	
	40000 Grants with absolute ownership		0.0		
	Enter data into e-Slims system - 70000			50.10	

5.2. The progress and challenges of achieving Sustainable Development Goals

The target of preparing permits under the Land Development Ordinance in the year 2025 was 34,600 and its progress was 57.49%. The target of proceeding with follow-up actions of grants (nomination of successor, certification of original ownership, disposition of grants, mortgage and mitigation of conditions) was 2000 and its progress was 61.05%. At the same time, the target of preparing permits through e-Slims was 70,000 and its progress was 35,070 and no grants with absolute ownership were issued in 2025.

Due to the limited provisions and the strict adherence to the circulars regulating public expenditure management, it was very challenging to meet the target of 2025.

Chapter 6 Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	On Contract Basis	Vacancies
Senior	96	35	-	61
Tertiary	38	8	-	30
Secondary	710	464	1	246
Primary	121	87	-	34
Total	965	594	1	371

- The senior level includes the posts of Land Commissioner General, Additional Land Commissioner General, Land Commissioner, Chief Accountant, Chief Internal Auditor, Assistant Land Commissioner, Accountant, Surveyor, and Legal Officer.
- The tertiary level includes the posts of Administrative Officer, Colonization Officer (special), and Senior Superintendent of Works, Translator and Information Communication Technology Officer.
- The secondary level includes the posts of Development Officer, Superintendent of Works, Colonization Officer, Management Services Officers, Field Instructor, and Information Communication Technology Assistant.
- Primary level includes the posts of Driver, Office Assistant (KKS), Office Laborer, Circuit Bungalow Keeper, Circuit Bungalow Laborer, Survey Assistant and Watchman.

6.2. Measures taken to address human resource shortages to enhance institutional performance

In response to the operational requirements of the Department, the position of Additional Land Commissioner General was approved by the Department of Management Services, and an officer has since been appointed to this post.

Following requests made to the Ministry of Public Services, Provincial Councils and Local Government to address vacancies in the Sri Lanka Administrative Service (SLAS), officers have been assigned to two vacant posts of Assistant Land Commissioner. In addition, in response to requests to fill vacancies within the Combined Service, 23 Management Service Officers have been attached to the Department.

During the recent past, the Department experienced a significant number of vacancies in its internal cadre, primarily due to shortages in the post of Colonization Officer. Accordingly, the matter was brought to the attention of the committee appointed by the Cabinet of Ministers to review public sector recruitment processes and staff management, with a request to fill 58 vacancies in the post of Colonization Officer and to recruit two officers on an open basis for the two posts of Superintendent of Works.

Furthermore, steps have been initiated to recruit 17 officers from the Colonization Officer Training Grade to Grade III of the Colonization Officer service.

It is expected that the completion of these recruitments will substantially mitigate the prevailing human resource shortages and contribute to improving the overall performance and efficiency of the Department.

6.3. Human Resource Development (2026)

Serial No	Name of the Training Program	No. of staff trained	Duration of the Program	Total Investment (Rs)		Objective of the Program
				Local	Foreign	
1	Diploma in English Language	01	One year	92,000.00		Improving efficiency and effectiveness in the execution of duties.
2	Diploma in English Language	01	One year	92,000.00		Improving efficiency and effectiveness in the execution of duties.
3	Higher National Diploma in Public Procurement and Contract Administration	01		138,000.00		Enhancing knowledge in Public Procurement and Contract Administration
4	Post Graduate Degree	01	Two years	145,000.00		To fulfill the qualifications required for the promotion of officers as per the Service Minutes.
5	Post Graduate Degree	01	Two years	145,000.00		-Same-
6	Post Graduate Degree	01	Two years	145,000.00		-Same-
7	Post Graduate Degree	01	Two years	105,000.00		-Same-
8	Post Graduate Degree	01	Two years	100,000.00		-Same-
9	National Languages	01	150 hours	10,000.00		Improving Tamil Language proficiency
10	Training on Administrative Law and Constitutional Law	02	One year	107,000.00		Enhancing knowledge in Administrative Law and Constitutional Law
11	The secret of success	01	One day	9,900.00		To unleash the potential of leaders and enhance organizational excellence
12	Post Graduate Degree	02	Two years	216,900.00		To fulfill the qualifications required for the promotion of officers as per the Service Minutes.
13	Capacity development of Administrative Officers	01	Three days	18,000.00		Capacity building of administrative officers
14	Training program on file management	27	One day	135,000.00		Providing MSO/DO officers with knowledge for accurate preparation and maintenance of files.

15	Two-day training program for Colonization Officers	56	Two days	753,732.00		Enhancing knowledge of all key aspects necessary for Colonization Officers.
16	Three-months training program for Colonization Officers	01		70,000.00		To fulfill the qualifications required for the Colonization Officer Efficiency Bar.
17	Training on maintaining a personal file	07	Two days	91,000.00		Improving the knowledge of officers engaged in personal file documentation
18	Government payroll system	06	Three days	126,000.00		Providing knowledge about the accounting system.
19	Diploma in Law for Executives (DLE)	03		201,000.00		Improving the knowledge on law for administrators and executives
20	Higher Certificate course on public administration for Management Service Officers (Online)	06	06 months	119,000.00		Improving the knowledge of Management Service officers on public administration
21	Two-day training workshop for Management Service Officers and Development Officers	220	Two two-day training workshops	76,548.00		Improving knowledge on office management, document management and Establishments Code and discipline
22	Capacity Development Program - India	04	11 days		541,145.42	Reach the institutional objectives through capacity development of staff officers
23	Training on Climate Resilience Smart Land and Water Management Solutions for Sustainable Agriculture and Environment - Thailand	01	15 days		113,140.87	Enhancing knowledge of staff officers for the performance of the department
24	Training on Land Gourmand and Sustainable Urban Development - Korea	02	10 days		237,008.50	Enhancing knowledge of staff officers for the performance of the department
				2,712,280.00	891,294.79	

Chapter 7

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation For Non Compliance	Corrective actions proposed to avoid non-compliance in future
01	The following Financial statements / accounts have been submitted to the due date			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)			
1.4	Stores Advance Accounts			
1.5	Special Advance Accounts	Complied		
1.6	Other			
02	Maintenance of books and registers (F.R. 445)			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and updated	Complied		
2.3	Register of Audit queries has been maintained and updated	Complied		
2.4	Register of Internal Audit reports has been maintained and updated	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and updated	Complied		
2.7	Inventory register has been maintained and updated	Complied		
2.8	Stocks Register has been maintained and updated	Complied		
2.9	Register of Losses has been maintained and updated	Complied		
2.10	Register of Liabilities has been maintained and updated	Complied		

2.11	Register of Counterfoil Books (GA - N20) has been maintained and updated			
03	Delegation of functions for financial control (F.R. 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied.		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
04	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
05	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Not Complied	Late responses from relevant divisions	Inform the relevant divisions in that regard
06	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		

6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
07	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
08	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of F.R. 772	Complied		
09	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date			
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning			
9.3	The vehicle logbooks had been maintained and updated			
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident			

9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016			
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term			
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Not complied	Measures are being taken to recover by installments	
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as			

	per F.R. 371			
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly			
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		

19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses to Audit Paragraphs			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		